

# CannabisCare's Privacy Policy



## 1. Policy

CannabisCare is committed to protecting and safeguarding our patient's privacy in our practice. Information obtained and gathered through the patient is kept entirely private, confidential, and only used in the manner to provide medical and health services for qualifying patients of CannabisCare.

## 2. Purpose

We ensure that our patients who receive care from the clinic are informed and feel comfortable disclosing their health information to CannabisCare staff, including our M.D. This policy is a statement informing the patient on how their personal data is to be collected, used, and disclosed inside the practice. The circumstances in which we may disclose personal data to third parties, include the Medical Marijuana Use Registry, which is in part and overseen by the Department of Health. This third party is a requirement, in order for the patient to apply for their Medical Marijuana License.

## 3. Scope

This policy applies to all employees and patients of CannabisCare, Inc.

## 4. Practice Procedures

- Upon request, we will provide a copy of this policy.
- CannabisCare ensures that employees follow all policies and procedures, and respond to requests, questions, thoughts or concerns in a timely manner.
- Implement new practices, processes, and systems that are reasonable in the circumstances to guarantee compliance with Privacy Policy.
- Collection of personal information is for the management of patient's healthcare, as well as financial responsibility, and general information.
- Ensuring the patient understands what data has been collected, why the information is being collected, and if it's being collected due to a legal requirement.
- Gathering the patients consent with both ***CannabisCare's Initial Consent*** form, and the required ***Mandatory Standardized Informed Consent for Medical Marijuana*** issued by MMUR division of the DOH.

## 5. Collection, Use and Disclosure

CannabisCare understands the information in which we gather can be sensitive, and as a result have embraced the compliance of privacy requirements applicable to CannabisCare to ensure personal information collected is protected.

### **Collected personal information will include patient's:**

- Name, address, DOB and contact details
- Healthcare identifiers
- Medical information including medical history, medications, allergies, adverse events, immunizations, social history, family history and risk factors.

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A patient's personal information may be held at the practice, or with the recommending physician in various forms such as:

- Paper Records
- Electronic Records
- Visuals such as Xrays, CT scans, videos, and photos
- Audio recordings

All personal information held by the practice is kept secure, whether in electronic form, in protected information systems, or in hard copy in a secured environment. Personal information collected by CannabisCare may be used or disclosed in the following instances:

- As required by law in case of mandatory reporting of communicable diseases;
- Medical defense purposes;
- Third parties employed by or for the practice for business purposes such as accreditation or the supply of information technology may receive minimal information. Policy must be followed by the third parties.

## 6. Data Quality and Security

The utmost care will be provided to ensure the protection and privacy of the patient during transfer, storage, and use of personal health information.

Without full disclosure to the patient or recipient, CannabisCare will never release personal information collected.

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